



STATE DEPARTMENT FOR DEVOLUTION

REQUEST FOR EXPRESSION OF INTEREST (CONSULTING SERVICES- FIRM SELECTION)

Country	: Kenya
Name of Project	: Second Kenya Devolution Support Program KDSP-II
Credit No	: IDA-7447-KE
Project ID No	: P180935
Assignment Title	: Consulting Services- Independent Verification Agent to Undertake the Annual Performance Assessments (For FY 25/26) on the achievement of Results under KDSP II
Reference No	: KE-SDD-535645-CS-QCBS

1. The Government of Kenya (GoK) has received funding from the World Bank towards the cost of **Second Kenya Devolution Support Program KDSP-II**, and intends to apply part of the proceeds toward payments under the contract for consulting services.
2. The primary objective of this consultancy is to independently assess performance with respect to:
 - a. Compliance with the Minimum conditions applicable to the Grants (participating counties only).
 - b. The performance standards i.e. verify the achievement of KDSP II disbursement-linked results using the verification protocol as outlined in the Project Operations Manual (POM). This applies to the participating counties; and DLI1 delivering agencies
3. The IVA support is expected to be provided over one years covering the span of one APA. The assignment, is envisaged to take a total of 6 (six) months from the contract commencement date.
4. The terms of reference are available on The Public Procurement Information Portal <https://tenders.go.ke> and the State Department for Devolution Website <https://www.devolution.go.ke>
5. The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" Procurement Regulations of September 2023, setting forth the World Bank's policy on conflict of interest.
6. The State Department for Devolution now invites eligible consultants (Firms) to submit Expressions of interest for consideration. Interested consultants must provide information demonstrating that they have the required qualifications and relevant experience to provide the services. The short listing criteria are;
 - a. Core business and years in business:** The firm shall be registered/incorporated as a consulting firm for a period of a minimum of 15 years.
 - b. Relevant experience:** The firm must provide evidence of the following general and specific experience;

- The firm shall demonstrate A minimum of 10 years of experience in conducting research, evaluations, and assessments.
 - Having successfully executed and completed at least five (5) large-scale evaluations of government programs or projects, of which at least three (3) must be within the East Africa region or a similar context.
 - Donor-Funded Project Evaluations – Experience in executing national-scale or equivalent donor-funded project evaluations, at least three projects of similar nature, complexity and in a similar operating environment- public sector in the last five years.
 - To support these requirements, firms must provide both reference letters and contracts as evidence for points of these similar past assignments.
- c. Description of Approach, Methodology, And Work Plan:** A description of the approach, methodology and work plan in responding to the terms of reference for performing the assignment, including a detailed description of the proposed methodology and staffing for the assignment. Technical Approach and Methodology, Work Plan, Organization and Staffing; Provide organization structure and team composition. Key experts will not be evaluated at the shortlisting stage.
- d. Technical and managerial capability of the firm:** The firm shall demonstrate as having the requisite technical capacity and managerial capacity to undertake the assignment in the submitted company profile(s).

Key Experts will not be evaluated at the shortlisting stage.

7. Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.
8. A firm will be selected in accordance with the Quality Cost Based Selection method/ procedures set out in the World Bank's procurement regulations: *Selection and Employment of Consultants [under IBRD Loans and IDA Credits & Grants] by World Bank Borrowers.*
9. Interested Consultants may obtain further information at the address below from 0900 to 1700 hours East African Time (EAT) from Monday to Friday excluding lunch hour (1300 to 1400hours EAT) and public holidays.
10. Interested Consultants should submit their Expression of Interest, in plain sealed envelope clearly marked: **Consulting Services- Independent Verification Agent to Undertake the Annual Performance Assessment; (For FY 25/26) on the achievement of Results; under KDSP II** Reference No. **KE-DD-535645-C-QCB** and addressed (in person, or by e-mail) to;

The Principal Secretary,
 State Department for Devolution
 P.O. Box 30004 - 00100 Nairobi.
 Attention: Program Coordinator KDSP II

E-mail: secondkdsp@gmail.com

Address for obtaining further information
 State Department for Devolution

Head Supply Chain Management Services

5th Floor Teleposta Towers - Kenyatta Avenue Nairobi, Kenya.

11. The expression of interest shall be delivered using one of the following modalities;
 1. Deposit in the Tender Box located on 5th Floor Teleposta Towers - Kenyatta Avenue Nairobi, Kenya.
 2. Send via email to; secondkdsp@gmail.com

12. Deadline for submission of Expression of Interest is **Tuesday 24th February 2026** at **1100** East African time.

Note: Late submissions will not be accepted.

PROJECT COORDINATOR (KDSP II)

FOR: PRINCIPAL SECRETARY/ STATE DEPARTMENT FOR DEVOLUTION